

MONROEVILLE LOCAL SCHOOLS

OFFICIAL RECORD OF PROCEEDINGS

September 16, 2024

The Board of Education, Monroeville Local School District, Huron County, Ohio, met on this date in the Monroeville Athletic Community (MAC) Meeting Room.

The regular meeting called to order by President, Betsy Ruggles,
Kristin Kaple-Jones, Superintendent and Paul DeMarco.

I. CALL TO ORDER (Time: 7:00 p.m.)

II. PLEDGE OF ALLEGIANCE

III. MISSION STATEMENT: The vision of the Monroeville Local School Board is Excellence in Education for all students. Our district assures each student a well-rounded educational program leading to rewarding careers. In addition, our district will foster students who are critical thinkers, creative problem solvers and socially responsible individuals. Through the collaboration of school, home and community, every Monroeville graduate will be well prepared for the global challenges of the 21st century.

IV. ROLL CALL

Allen: present Bemis: present Helmstetter: present Ruggles: present Smith: present

2024-193

V. APPROVE AGENDA: (Item D on page 3 is amended to read \$300,000 rather than \$200,0000, item #7 on page 7 is amended to read 2024-2025 school year rather than 2025-2026, and item #3 on page six is amended to read December 31, 2024 rather than January 1, 2024.

M: Allen 2nd: Smith

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

VI. HEARING OF THE PUBLIC (Bylaw 0169.1) Public meeting notices are posted in the Central Office. If you are interested in being added to the Board's agenda under Public Participation, requests are to be made in the Central Office ***There shall be no negative public commentary directed at employees, Board members, students or members of the public in accordance with Board policy. Such comments will only be heard in Executive Session,

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if appropriate, and determined by the Board President or presiding officer of the Board pursuant with Ohio Revised Code Section 121.22(G)(1)***

Mrs. Rachel Paul addressed the Board and asked to speak to them in Executive Session.

Mrs. Coral Fischer presented the most recent Ohio School Report Card and Test scores to the Board.

Mr. Jeremy Loose and Dr. Kaple-Jones provided the Board a list of completed summer projects around the District's facilities and a list of work currently in progress.

2024-194

VII. APPROVAL OF MINUTES:

Approve the regular meeting minutes of August 19, 2024

M: Smith 2nd: Bemis

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

VIII. OLD BUSINESS: none

IX. NEW BUSINESS:

1. Scott Bauer – FFA Trip – National Convention

Mr. Bauer presented an agenda to the Board and discussed the activities students will be engaged in on this trip.

2. Jacklyn Sefcik – Cheer – Varsity Holiday Winter Spectacular event

Mrs. Sefcik presented an itinerary to the Board and discussed how the team earned the right to perform at Disney and how much the trip would cost individual members. She indicated that fundraisers through the Boosters would help offset the cost.

3. Review the following updated/new board policies:

- 1.08 Compensation of Board Members
- 1.14 Committees
- 1.15 Board of Education Meetings
- 1.20 Social Media
- 2.05 Evaluation of Administrators
- 3.02 Criminal Records Check

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- 4.00 Professional Staff Positions, Recruiting, and Employment
- 6.08 Student Absences and Excuses
- 6.09 Habitual Truancy Intervention Strategies
- 6.52 C.P.R. and A.E.D. Training
- 6.63 Religious Expression Days
- 7.19 Interscholastic Athletics
- 8.07 Purchases
- 9.41 School Calendar
- 9.48 Specific Religious Beliefs, Affiliations, Ideals, or Principles Concerning Political Movements, or Ideology

4. Discussion with Board on the cost to the District of free and reduced lunches.

Mr. DeMarco discussed the District's decision to apply for the Community Eligibility Program with DEW. This program will provide free breakfast and lunch to all Monroeville Students. The District can opt in or out of the program every year.

5. Salary Schedules

Mr. DeMarco shared a draft of updated salary schedules for Classified Staff that will be voted on in the October Meeting.

6. Track Bleacher Update

The Monroeville Athletic Boosters are providing additional bleachers at the Monroeville Track Facility.

2024-195

Mrs. Allen made a motion to amend the agenda to include an Executive Session prior to the Treasurer's Report. Mr. Bemis seconded the motion.

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-196

Mrs. Smith made the motion to move to Executive Session. Mr. Bemis seconded the motion. Mrs. Rachel Paul was invited to the session. The session began at 7:54 pm.

EXECUTIVE SESSION:

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Section 121.22 of the Ohio Revised Code permits discussion in executive session for the following specified purposes: The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals or the investigation of charges or **complaints against a public employee** or regulated individual unless such person requests a public hearing.

2024-197 The Board voted by consensus to leave executive session at 8:46 pm.

TREASURER'S REPORT:

2024-198

- A. Approve the financial statements for August 2024

M: Allen 2nd: Bemis

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-199

- B. Approve the FY25 Permanent Appropriations.

M: Bemis 2nd: Ruggles

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-200

- C. Approve the Pledged Donation Agreement between Monroeville Schools and the Monroeville Football Alumni.

M: Helmstetter 2nd: Allen

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-201

- D. Approve the Contract between Monroeville Local Schools and Outdoor Aluminum, Inc for \$300,0000.

M: Smith 2nd: Ruggles

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

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2024-202

E. Approve the Then and now Payment of \$20,250 to Snider Recreation for mulch replacement at the playground.

M: Bemis 2nd: Smith

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-203

F. Approve the \$17,000 then and now for payment to Goege F. Ackerman of Irrigation Equipment at the new track facility. The original PO was cancelled at the end of FY24.

M: Helmstetter 2nd: Ruggles

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

SUPERINTENDENT’S REPORT:

A. BUSINESS:

2024-204

1. Approve the FFA trip to National Convention in Indianapolis, IN, October 22, 2024 through October 26, 2024

M: Allen 2nd: Ruggles

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-205

2. Approve the 7Th & 8Th grade 2025 Washington D.C. Trip – Wednesday April 30th through Saturday May 3rd using All Ways Transportation (projected budget breakdown attached)

M: Helmstetter 2nd: Ruggles

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-206

3. Approve the following updated Board policies:

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- 9.47 Naming District Facilities and Grounds
- 5.17 Severance Pay update
- 5.12 Insurance Stipend update

M: Smith 2nd: Allen

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-207

4. Approve the Agreement between Lisa Riegel dba Educational Partnerships Institute, LLC and Monroeville Local Schools from August 15, 2024 through June 30, 2025 (110 hours of consulting estimated at 10 hours per month at \$160.00/hour)

M: Smith 2nd: Ruggles

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-208

5. Approve the service agreement between Northern Buckeye Education Council and Monroeville Local Schools from July 1, 2024 through June 30, 2027 for all IP Telephony Managed Services (this is to include the e-line cost that was originally left off the original contract) (\$18,662.55 each year – Term total \$55,987.65)

M: Allen 2nd: Helmstetter

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-209

6. Approve the agreement between Monroeville School District and Dennis A. Marikis, Ph.D., Inc., Mansfield Psychological Services effective August 1, 2024 through June 30, 2025

M: Allen 2nd: Helmstetter

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-210

7. Approval to Rescind Policy 9.10 Title IX which was initially adopted on August 19, 2024

M: Helmstetter 2nd: Smith

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Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-211

8. Approval for the purchase of a new School Bus (quote attached)

M: Helmstetter 2nd: Ruggles

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-212

9. Approve following 2024 – 2025 Northpoint program guides:
- Student Handbook and Program Guide for Students with Multiple Disabilities
 - Behavior Intervention Program Handbook

M: Allen 2nd: Smith

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-213

10. Approve \$15,000 for instructional coaching services for Char and Kelsy through NorthPoint Educational using REAP funds

M: Helmstetter 2nd: Ruggles

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-214

11. Approve the Special Education Director to being waiver application process with ODE-DEW.

M: Ruggles 2nd: Helmstetter

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

B. EMPLOYMENT:

2024-215

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1. Approve the following Northpoint ESC employees authorized to suspend students from Northpoint programs:

Tracy Foos	Kerry Giles	Brandi Goodwin
Hal Gregory	Juliene Haskins	Deb Keller
Brandi Perkins	Julie Riley	John Ruf
Carrie Sanchez	Kristen Sciarappa	

M: Allen 2nd: Helmstetter

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-216

2. Approve the following teachers to cover Elementary detentions for the 2024 – 2025 school year:

- Lilly Gregory
- Amy Jeremay
- Marissa Dellisanti
- Steph Houser
- Tracy Weis

M: Bemis 2nd: Helmstetter

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-217

3. Accept the resignation for the purpose of retirement of Mary Simon as a Custodian effective December 31, 2024.

M: Smith 2nd: Ruggles

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-218

4. Approve the Step correction for Kari Pisano, 2024 – 2025 JH Cheer Coach from Step 1 to Step 2

M: Ruggles 2nd: Dan

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-219

5. Approve the following Resident Educator mentors:

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- Marissa Dellisanti will be mentoring Shila Skinn
- Zac Reer will be mentoring Austin Gossett

M: Smith 2nd: Bemis

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-220

6. Approve to pay the following Orton-Gillingham Tutors for a total of 64 hours of tutoring (64 lessons) through August 1, 2025:
- Shannon Adams
 - Teri Smith
 - Amy Jeremy
 - Whitney Quillen

M: Allen 2nd: Ruggles

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-221

7. Approve the following extended days for 2025 – 2026 (not to exceed days below):
- Scott Bauer – up to 30 days
 - Jennifer Harvey – up to 20 days
 - Laura Replogle – up to 15 days
 - Eric Rogers – up to 10 days
 - Tylor Nester – up to 5 days
 - Amanda Steiber – up to 5 days only as needed
 - Kelli Brumbaugh – up to 10 days

M: Bemis 2nd: Smith

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-222

8. Approve Susan Dugger – 1 year contract (2024 – 2025) as an Aide, Step 0 (contingent on submission of required paperwork)

M: Smith 2nd: Bemis

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

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2024-223

9. Approve Tracy Weis, Step 8 for a continual contract

M: Ruggles 2nd: Helmstetter

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-224

10. Accept the resignation from Jen Harvey as Senior Class Advisor Assistant

This agenda item was tabled pending further discussion.

M: Helmstetter 2nd: Ruggles

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-225

11. Approve the following for the 2024 -2025 school year:
Shila Skinn, Junior Class Head Advisor, Step 0
Jen Harvey, Senior Class Head Advisor, Step 15
Amanda Stieber, Senior Class Advisor Assistant, Step 0

This agenda item was tabled to allow for further discussion.

M: Ruggles 2nd: Helmstetter

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-226

12. Approve Tylor Nester from BA, Step 12 to BA +150, Step 12

M: Ruggles 2nd: Smith

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-227

13. Approve Bailey Bollenbacher from BA, Step 2 to BA+150, Step 2

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M: Smith 2nd: Ruggles

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-228

14. Approve Rickie Shiltz-Metarko, 7th grade Boys Basketball Coach for 2024 – 2025 school year, Step 0

M: Ruggles 2nd: Helmstetter

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-229

15. Approve Ben Paul to receive cell phone stipend for 2023-24 and 2024- 2025 school year.

M:Helmstetter 2nd: Ruggles

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

C. DONATIONS:

2024-230

1. Accept the donation from Greenwich Tri Community Fire Department for \$525.00 to the Special Education Department

M: Smith 2nd: Ruggles

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-231

2. Accept the donation from Pepperidge Farms to the Elementary School and Nurse of Goldfish snack crackers, 2,500 pouches (.05oz snack bags) – donation value is \$275.00

M: Allen 2nd: Helmstetter

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

X. DISCUSSION:

- October 21, 2024 Regular Board Meeting at 7 p.m.

XI. ADJOURNMENT: Time: 9:38

M: Smith 2nd: Bemis

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

Attest:

Board President:

Treasurer:

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